

THE CONSTITUTION

OF

ST.JOHN'S SEMINARY CLASS 2008 ASSOCIATION

Contact Address:

KINYAMASEKE TOWN CENTRE, KINYAMASEKE SOUTH

WARD, KINYAMASEKE TOWN COUNCIL, KASESE

DISTRICT

2022

Preamble:

We the founders of **ST.JOHN'S SEMINARY CLASS 2008 ASSOCIATION** having realized the need to promote investment, social welfare and human capital development; through our periodic interactions we realized social cohesion, urge to develop a meaningful social life and commitment to identifying skills that would help individuals to economically develop.

Members started on small scale savings for the purpose of investment, periodical meetings to enhance togetherness and setting ground rules, identifying individual skills from the different members for purpose of identifying related opportunities and possible business venture development.

The group started with members from who completed their Ordinary level of Education from St. John Evangelist Seminary, Kiburara, making it an all-inclusive institution in terms of ethnicity, profession, level of education etc

ARTICLE I: NAME AND ADDRESS OF THE ASSOCIATION

The name of the group shall be **ST. JOHN'S SEMINARY CLASS 2008 ASSOCIATION**. The group shall have its office in Kinyamaseke Town Centre, South Ward, Kinyamaseke Town Council in Kasese district, subsequently email, web, and telephone addresses shall be acquired.

ARTICLE II: VISION, MISSION STATEMENT, GOALS, AND OBJECTIVES OF THE ASSOCIATION

VISION OF THE ASSOCIATION:

Aiming to becoming professional association that sustainably reaches out to the needs of its members

MISSION STATEMENT

To become a platform for members who want to secure their future and their community through investment and charity works.

GOALS

- a. Generate incomes for investment
- b. To create a platform where ideas for both association and individual development are shared
- c. Improve the social economic wellbeing of the members
- d. To engage communities in social economic development matters
- e. To engage in charity related issues as part of the Class philanthropy

OBJECTIVES

The objectives of the group include the following:-

1. To mobilize resources and solicit funds for promoting and further, more the aims of the association.

2. To implement income generating activities
3. To increase house hold incomes of the members through returns on investment
4. To sensitize our communities on benefits of saving for investment
5. To access and coordinate programs that are designed to improve the general social economic welfare of the members and our communities
6. Design programs that benefit the disadvantaged members of our communities

The Association shall undertake the following activities to attain the above objectives:-

1. Making weekly savings to attain the required shares
2. Shall engage in real estate business, goat banking and any other activities to generate incomes for the association
3. Save money for welfare issues
4. Trainings for members and communities
5. Shall conduct periodic meetings
6. Resource mobilization from members, charities and local communities
7. And other activities geared towards fulfilling our mission and vision

ARTICLE III: THE ASSOCIATION'S CORE VALUES

- a. Integrity
- b. Team work
- c. Reliability
- d. Accountability
- e. Honesty

ARTICLE IV: ASSOCIATION'S MEMBERSHIP AND WITHDRAW OF MEMBERS

- a. **ST. JOHN'S SEMINARY CLASS 2008 ASSOCIATION**, membership was limited to 42 members, every member of the S4 Class 2008 is encouraged to join as long as they meet the standards here set forth, membership shall be closed as the 42 members are registered.
- b. Any one shall be at liberty to withdraw their membership, however this shall require the following:-
 1. Notify management/Executive in a three months period
 2. Management shall float the shares of the member requiring to withdraw from the association, after successful sale, his/her share value in monetary form shall be refunded after.
- a. A Member may be asked to voluntarily withdraw membership, if he/she is not consistent with the Association's code of conduct and core values
- b. If a member becomes insane and can no longer participate in the association activities for a period more than one year
- c. Members shall be stripped off a membership if he / she engaged in activities that threaten the existence of the association.

COMPOSITION OF THE MANAGEMENT COMMITTEE / EXECUTIVE

- a. President
- b. Vice President

- c. General Secretary
- d. Secretary for publicity
- e. Treasurer
- f. Two Mobilisers
- g. Two advisor
- h. And any other post agreed by the association.

Roles of the Executive committee

- a. To provide leadership to the association
- b. In charge of drafting policies of the association
- c. Shall meet quarterly to deliberate on behalf of the association
- d. Shall be responsible for recruiting members into the association
- e. Shall be in charge of the welfare of the members
- f. Shall handle disputes that may arise within the association
- g. Shall identify projects for investment on behalf of the association
- h. Shall all attend committee meetings

Roles of each Executive Committee Member

i. President

- a. Shall be responsible for the general supervision of the association's projects/activities
- b. Shall call and chair all executive meetings
- c. Shall be in charge of the discipline of members, shall chair the disciplinary committee
- d. Shall hand in hand with other members mobilize resources for the association
- e. Shall be the principal signatory to all the association bank accounts

ii. Vice President

- a. Shall be a member of the disciplinary committee
- b. Shall take on the roles of the President in his absentia

iii. Secretary

- a. Shall be responsible for taking records of the association
- b. Shall be the speaker of the Executive
- c. Shall take minutes at all the associations meetings

iv. Publicity Secretary

- a. Shall be the spokesperson of the association
- b. Shall be responsible for disseminating executive resolutions to all members
- c. Shall be responsible for inviting members to the associations meetings

v. Treasurer

- a. Shall maintain the associations books of accounts
- b. Shall be responsible for banking of association monies on the designated bank accounts
- c. Shall provide financial reports to both Executive and members meetings
- d. Shall maintain proper expenditure records of the association funds
- e. Shall be a signatory to all associations designated association bank accounts

ARTICLE V: SOURCES OF FUNDS FOR THE ASSOCIATION

a. The group will generate its funds from the following sources

- 1. Members' savings
- 2. Member's shares
- 3. Association business
- 4. Fundraisings

5. Donations and grants
6. Development funds
7. Welfare funds
8. Fines

b. Election procedures

1. Any member shall be eligible to serve on the management committee for a period not more than two terms
2. Elections shall be held once in two years
3. A minimum of 1/3 members shall be present in order for the elections to take place
4. Election procedures shall use a system to allow every one's vote to be secret in democratic system
5. Two members shall be the minimum of people that must stand for each position
6. A member to be elected shall be nominated by one member and seconded by two members / before being put forward for elections
7. Members to be selected for the position of treasurer shall be required to have finance management skills

c. Removal of officers from their positions

1. Any member of the general assembly can call for a vote of no confidence in a member of the management committee
2. If the resolution is passed by a majority of the members, the member must step down from the management committee and a new one be elected to the same office.
3. If a member withdraws his/her membership
4. if a member becomes insane for a period of three months
5. if a member is committed to prison for a period of six months
6. if a member shifts outside of a Uganda and the rest of the members are unable to contact him/her

ARTICLE VI: MEETINGS, BOOK KEEPING AND AMOUNT OF SHARE DEPOSITS

- a. The association shall have quarterly Online Management/Executive meetings and one general members meeting annually on 29th December, each year and any other adhoc meeting may be arranged depending on the need at that time.
 - b. Members shall be given annual performance report at the end of every calendar year
 - c. Each member shall be required to make a minimum share contribution of 10,000/=, contribute to social functions as may be determined from time to time by the association management
- I. The following shall apply when a member cannot be able to meet the minimum savings deposit.
- Shall be summoned by management for possible hearing and assistance
 - Can remain a quasi-member or a member by association
 - Membership be terminated
- II. All records of accounts shall be kept in the following books;-
- a. The register
 - b. The savings ledger

- c. The welfare ledger
- d. The cash book
- e. The members shares ledger

ARTICLE VIII: CONFLICT RESOLUTION: SITUATIONS WHERE FINES SHALL APPLY

The following scenarios will attract fines as indicated below;

- a. Non-attendance of group meetings for personal reasons not explained to the leadership this shall attract a fine charge of 10,000/=
- b. Late coming to meetings shall attract a fine of 1000=
- c. Chatting through the proceedings a member shall pay 1000/=
- d. Non execution of the roles by the management committee executive members shall attract 10,000/= fine charge
- e. Any other conflict that shall arise between members shall be handled by the management or Executive committee
- f. The law of the land shall apply when irresolvable conflict arise between a member and the association

ARTICLE VIII: CRITERIA FOR THE WELFARE FUND

Each member shall pay 1000/= towards welfare funds per week

Welfare funds shall be given out to members in the following events

- a. When a member loses a biological relative specifically, wife, biological parents, siblings, Child
- b. When the member, his wife and child fall sick and are referred outside Kasese, management shall determine the amount to be given to such individual member
- c. The fund shall also be used in case of charity works and social events
- d. When a member has a wedding or thanksgiving function

ARTICLE IX: AMENDMENTS TO THE CONSTITUTION

- a. Half of the members plus one must agree (as members) before the constitution can be amended
- b. Any member can bring up constitution amendment idea, this shall be forwarded to management for scrutiny and be brought to the general members meeting for discussion and possible adoption

ARTICLE X: ASSETS OF THE ASSOCIATION

- a. The association's assets mainly shall involve assets procured on the finances of the association or attained on behalf of the association or donated to the association
- b. It shall also include revenues collected from members, returns on investments, incomes from the associations business, or incomes advanced to the association in form of grants or donations
- c. Profits from sale of assets
- d. Fines and the welfare or social fund
- e. All these assts shall have proper records at the associations registrar

LIABILITIES AND EQUITY (CAPITAL)

- a. Any liability incurred by the association shall have been authorized in the general members meeting
- b. Grants and donations to the association
- c. The associations capital or equity is the shares saved by members

ARTICLE XI: BANKING AND WITHDRAWAL OF FUNDS

- a. The association shall open a bank account in either centenary, equity or stanbic bank or have in both banks
- b. All association funds/ monies shall be deposited on the bank account before any expenditure
- c. The association shall have two signatories who shall sign and run the association activities at the bank. They shall include the President and the Treasurer.
- d. The transactions of withdraw and deposit of group funds shall be recorded in the bank book, and other books of accounts.
- e. The President shall be the Principal signatory to the account and the Treasurer shall be the Co-signatory.
- f. Both the President and the Treasurer must sign to effect any withdraw on the account.

ARTICLE XII: LEGALITY OF THE ASSOCIATION

- a. The association shall register at both local and national level to be able to compete for both grants, donations and business at National level
- b. The association shall also be required to register with the registrar of companies
- c. The management / executive shall ensure that the association is duly registered at all required levels and shall be responsible for renewals of registration
- d. Funds for this shall always be determined by management or Executive committee
- e. MOUs shall be drafted by the Executive committee to enable the association carry on business
- f. The association shall employee staff, who shall be responsible for running the day today affairs of the association

Article XIII: Dissolution

- a. Any member can bring up the idea of this dissolution of the association to the Executive committee
- b. Dissolution shall be a vote at the general members meeting
- c. Dissolution shall be after 1/3 all registered members agree to dissolve the association
- d. After dissolution members shall sale the assets/properties of the association and share the proceeds from the sales in relation to the share capital one has in the association.
- e. At the time of dissolution, if the association shall be having debts or unsettled liabilities, proceeds from the sale of assets / properties shall first settle the liabilities / debts and thereafter members can share the balance.

Adopted by the following members at their AGM Sitting on 29th December, 2022 at Tours Holiday Inn, Ibanda

MEMBER_ID	NAME	TITLE	NIN	CONTACT	SIGNATURE
C/2008/001	Kule Brian	Projects' head	CM91015103RGJH	(256) 775677760	
C/2008/002	Bwambale Paschal (Fr)	Vice Chair	CM910151085HEC	(256) 781831832	
C/2008/003	Mumbere Godfrey	Treasurer	CM900151058M5F	(256) 773254842	
C/2008/004	Ikongo Baluku Jeoffrey	Member	CM88015101D9JC	(256) 783818866	
C/2008/005	Mutekengwa Kwirino	Member		(256) 783491092	
C/2008/006	Bwambale John Baptist	General Secretary	CM9101510HF8NK	(256) 758496255	
C/2008/007	Bwambale Bennet	Publicity Secretary	CM91015105DYTH	(256) 785438800	
C/2008/008	Bwambale Cosmas	Member	CM9201510A7L4D	(256) 788482134	
C/2008/009	Mubunga Geofrey	Member		(256) 784790351	
C/2008/010	Asaba Cosmas (Fr)	Member		(256) 783796244	
C/2008/011	Baluku Cosmas Mundu (Fr)	Member		(256) 789328486	
C/2008/012	Bwambale Edwin	Mobiliser		(256) 755373480	
C/2008/013	Isingoma Peter Katuramu (Fr)	Member	CM90015100Q69G	(256) 788208056	
C/2008/014	Baluku Raymon	Member	CM9001510DO73J	(256) 703191254	
C/2008/015	Bwambale Jimmy	Member		(256) 783670016	
C/2008/016	Mumbere Jockim	Member	CM92015102UR6G	(256) 775764733	
C/2008/017	Bwambale Alfred Kagwa	Member	CM89015108MYWA	(256) 787503361	
C/2008/018	Baluku Brean	Member	CM90015101NM1E	(256) 706711629	
C/2008/019	Katorogo Leo Papa	Member	CM91015101L7DE	(256) 773595152	
C/2008/020	Kule Moses	Member		(256) 784784842	
C/2008/021	Mithabu Andrew	Member	CM88015108J7JH	(256) 771303415	
C/2008/022	Mumbere Moris	Member		(256) 789330500	
C/2008/023	Mugisa Samuel	Member		(256) 787299363	
C/2008/024	Mwenzegherya Alfred	Member	CM8901510567TE	(256) 775203121	
C/2008/025	Baluku Nobert	Member	CM90015105GXMK	(256) 771880476	
C/2008/026	Byaruhanga Augustine (Fr)	Member		(256) 787908391	
C/2008/027	Nyangabyaki Simon Peter	Member		(256) 771378885	
C/2008/028	Kule Andrew Kisande	Member	CM88015102YWND	(254) 790276278	
C/2008/029	Mumbere Jimmy	Member		(256) 704138206	
C/2008/030	Birungi Julius (Eng)	President	CM9201510CDXEH	(256) 779483489	
C/2008/031	Bwambale Acleo	Member	CM9201510CDXEH	(256) 778620974	
C/2008/032	Mumbere Johnson	Member	CM87015101YNAK	(256) 787447671	
C/2008/033	Balaba Robert	Member			
C/2008/034	Bwambale Alfred	Member		(256) 788141482	

C/2008/035	Bwambale James	Member	(256) 782828854	
C/2008/036	Watsema Kato Jerome	Member		
C/2008/037	Mumbere Gideon	Member	(256) 758481581	
C/2008/038	Baghesi Francis	Member	(256) 775324199	
C/2008/039	Bomera David	Member	(256) 781265764	
C/2008/039	Fr. Clement	Member	CM86015103QHFF (256) 778785293	